

OREGON ASSOCIATION OF FAMILY, CAREER AND COMMUNITY LEADERS OF AMERICA

BYLAWS

Revised April 2016

Article I: Name

Section 1: Name

The Oregon Association of FCCLA is incorporated as Oregon Association Family, Career and Community Leaders of America.

Section 2: Reference

The organization shall be referred to as "Oregon FCCLA."

Section 3: Use

The name FCCLA shall be used by the chartered state association and affiliated chapters.

Article II: Purpose

Section 1: Purpose of Oregon FCCLA

The purpose of the Oregon Association of FCCLA, hereinafter referred to as "Oregon FCCLA", shall be to assist the official Family, Career and Community Leaders of America, Inc. charter holder, as identified by the bylaws of Family, Career and Community Leaders of America, a Virginia incorporated nonprofit corporation, and to promote personal growth and leadership development through Family and Consumer Sciences education.

Section 2: Mission

The mission of Oregon FCCLA is to promote personal growth and leadership development through Family and Consumer Sciences education. Focusing on the multiple roles of family member, wage earner and community leader, members develop skills for life through character development; creative and critical thinking; interpersonal communication; practical knowledge; and career preparation.

Section 3: FCCLA Purpose

Organized instruction relating to the Oregon FCCLA mission is a part of the Family and Consumer Sciences programs in schools. The purposes of the organization shall be as follows:

- A. To provide opportunities for personal development and preparation for adult life.

- B. To strengthen the function of the family as a basic unit of society.
- C. To encourage democracy through cooperative action in the home and community.
- D. To encourage individual and group involvement in helping achieve global cooperation and harmony.
- E. To promote greater understanding between youth and adults.
- F. To provide opportunities for making decisions and for assuming responsibilities.
- G. To prepare for the multiple roles of men and women in today's society.
- H. To promote family and consumer sciences related occupations.

Article III: Membership

Section 1. Eligibility.

A student who is or who has been enrolled in a Family & Consumer Science or related course and is a member of a local chapter of the Oregon Association of FCCLA.

Section 2. Local Chapters

The Oregon Associate of FCCLA shall recognize individuals' membership only through a local student chapter. Each local student chapter shall govern membership eligibility.

Section 3. Membership term

The membership year shall be from the beginning date of school for one full calendar year.

Section 4. Honorary Members

- A. Any individual who has rendered outstanding service to Oregon FCCLA by advancing its mission and purposes, shall be eligible for honorary membership.
- B. Honorary members shall be elected by a majority vote at any meeting of the State Executive Council.
- C. Honorary members shall have the privilege of attending all meetings of the organization.

Article IV: Finances

Section 1. State Dues

State membership dues shall be determined by the State Executive Council subject to the approval of the voting delegates at the Annual State Leadership Conference. Such dues shall be in addition to national dues.

Section 2. Fiscal Year

The fiscal year shall be July 1 – June 30 and shall be determined by the Board of Directors to coincide with the Nevada Department of Education fiscal year.

Section 3. Budget

The budget shall be prepared by the management team. It shall be submitted to the State Board of Directors for approval.

Section 4. Audit

The financial statement of all income and expenditures prepared by the management team shall be audited periodically as determined by the Oregon Department of Education and Board of Directors.

Section 5. Chapter Dues

The chapter executive council shall determine local membership dues subject to approval by the members of the chapter. They shall be in addition to the National and State dues.

Article V: State Officers

Section 1. State Officer Positions

A. The state organization shall have the following state officers:

- President
- Secretary
- Vice President of Communication
- Vice President of Development
- Vice President of Membership
- Vice President of Peer Education

B. National Officer Candidate. In the event we have a National Officer Candidate, the candidate will become a member of the State Executive Council and shall serve as a liaison between the state and national associations. IF the Candidate is not elected to a National Officer position, he or she will serve on the State Executive Council with the title of Executive Vice President.

Section 2. Qualifications

Candidates for State Office shall have the following:

1. Active membership in a certified chapter for one year.
2. One year of Family and Consumer Sciences and/or home economics beyond the eighth grade or enrolled in a Family and Consumer Sciences course during their tenure in office.
3. A 2.75 non-weighted grade point average (GPA).
4. Served as local Chapter Officer or on a local Chapter Committee.

Section 3. Duties

- A. President shall preside over all business meetings of the state organization and of the State Executive Council; appoint, after consultation with the State Adviser or their designee, the chairperson and members of all special committees not otherwise designated; and be an ex-officio member of all committees.
- B. The Secretary shall keep minutes of the business at the state conference and meetings of the State Executive Council and shall keep records of the state organization, photographs and other materials of historic importance to the organization, to be presented in a scrapbook at the state conference.
- C. The Vice-President of Communication shall provide leadership in planning and implementing the organization's public relations programs; be responsible for collecting materials to publish the state newsletter, "The Rose Trail"; be responsible for authorized social media and will be the National Connection Team Coordinator at national meetings.
- D. The Vice President of Development shall provide leadership in seeking corporate partnerships and development opportunities to enhance the current and long-term standing of the organization.
- E. The Vice-President of Membership shall provide leadership in planning and implementing programs for membership promotion and development. The Vice-President of Membership shall create and distribute a monthly newsletter featuring membership ideas to chapters.
- F. The Vice-President of Peer Education shall serve as a resource to chapters for national programs information; create and distribute a monthly newsletter featuring National Program ideas to chapters; present national programs workshops to local chapters as requested; disseminate information on national programs; recognize chapters who complete a national program at the state meeting.

- G. The Executive Vice President shall consult with the State Adviser or their designee and his/her chapter adviser to determine how the officer's skills and talents will best benefit Oregon FCCLA. Responsibilities to conduct a legacy project will then be assigned.

Section 4. Term of Office

The term of office shall be for one year or until successors are elected.

Section 5. Vacancies

In the event the office of the President becomes vacant by resignation or otherwise, the State Executive Council, under the guidance of the State Adviser or their designee, shall appoint one of the Vice-Presidents to assume the duties of the office for the unexpired term. Vacancies in all other offices may be filled by the President after consultation with the State Adviser or their designee.

Article V: Nomination and Election

Section 1. Nomination

Candidates for state offices shall be nominated annually by the local chapters.

- A. Each local chapter shall have the privilege of nominating a candidate for office. Each local chapter may nominate members for additional officer positions up to a maximum of two candidates total.
- B. Nominations and application materials for state office shall be postmarked by the date published in the annual candidate guide.
- C. A list of officer candidates, together with their qualifications shall be given to each chapter prior to or on the first day of the Annual State Leadership Conference. Officer candidates not present at the Annual State Leadership Conference will have their names withdrawn from the ballot.
- D. In the event there are no candidates for a state officer position, the position may be filled by appointment by the President subject to the approval of the State Adviser or their designee.

Section 2. Election of Officers.

- A. The voting delegates of all the districts shall vote by ballot for all the officers to be elected from the various districts during the Annual State Leadership Conference.
- B. Upon arrival to the State Leadership Conference, officer candidates must take and FCCLA Knowledge test and score a 70% or higher to continue the election process.

- C. All officer candidates will attend an Officer Candidate Orientation, where the chapter Voting Delegates will interview them.
- D. Officer candidates will each present a three (3) minute speech to the delegation and answer two (2) on-stage questions.
- E. Voting delegates will cast their ballots in the election session, immediately following speeches. In the case of a tie, a run-off election will take place.
- F. In the event a district is not represented by one of the six state officers, the newly elected State Executive Council may appoint an additional state officer to the team with the approval of the State Adviser or their designee.

Section 4. Voting Procedures

- A. Delegates will cast ballots for all applicable officer candidates. Votes will be counted in same area without dismissing delegates.
- B. If there is a tie during state officer elections, the tie-breaker will be determined by a run-off election until a candidate has received the majority of the votes.

Article VI: State Executive Council

Section 1. State Executive Council

The six elected state officers and any National Officer Candidates from Oregon shall compose the State Executive Council. The State Adviser or their designee shall serve as official adviser to the council. Chapter advisers accompanying the officers to the State Executive Council meetings shall serve as consultants.

Section 2. Duties

The Executive Council shall:

- A. Meet with the Board of Directors to consider long-term procedures as they affect the annual program of work and to decide jointly upon short-term procedures.
- B. Determine the business to be brought before the delegates at the Annual State Leadership Conference.
- C. Conduct such other business as shall be necessary to facilitate the progress of the state organization.

- D. Plan the program for the Annual State Leadership Conference.
- E. Be responsible for planning and promoting the state program of work.

Article VII: Annual State Leadership Conference

Section 1. Annual State Leadership Conference Purpose and Location

- A. The Annual State Leadership Conference shall be held at such a time and place as the State Board of Directors, after consultation with the State Adviser or their designee, shall determine.
- B. The purpose shall be to elect state officers, to develop student leadership skills, conduct skill events, to promote the program of work, and to transact such other business as may properly come before it.
- C. Upon a unanimous vote of the Board of Directors, district meetings may be held in any one-year, in lieu of, or in addition to the Annual State Conference.

Section 2. Delegates

- A. Voting Delegates. Each school chapter shall be allotted Voting Delegates based on chapter membership size:
 - a. Chapters with 1 - 19 members will receive 2 Voting Delegates
 - b. Chapters with 20 - 49 members will receive 3 Voting Delegates
 - c. Chapters with 50 - 100 members shall receive 4 Voting Delegates
- B. Non-voting Delegates. Each local chapter shall be entitled to send non-voting delegates according to quota set by the State Board of Directors.
- C. All delegates attending the Annual State Leadership conference must be participating in an event, running for office or have state approval.

Section 3. Voting

- A. The privilege of making motions, debating and voting shall be limited to the affiliated delegates, and the State Officers.
- B. The privilege of discussion may be extended to the non-voting representative upon the consent of the delegates.

Section 4. Special Meetings

Special meetings may be called by the State Board of Directors when the need arises.

Section 5. Quorum

A majority of the voting delegates assembled at the State Leadership Conference shall constitute a quorum.

Article VI: Removal from Office

Section 1. Officer Probation

- A. In the event that an officer breaks an agreement in the Oregon FCCLA Student Code of Conduct or Officer Agreement, he/she will be informed of the officer probation system, outlined in the Oregon FCCLA State Officer Handbook.

Section 2: Removal from Office

- B. An officer failing to complete probationary terms or violating terms of the Code of Conduct and Officer Agreement will be removed from office. The State Adviser will inform the Board of Directors of this action.
- C. The State Officer must submit, in writing, a formal letter to the Board of Directors and State Executive Council, outlining their understanding of their removal from office.

Article XIV Emblem

Section 1. Emblem

- A. The emblem of the Oregon Association Family, Career and Community Leaders of America shall be the same as the National Organization Family, Career and Community Leaders of America.
- B. All members (active, alumni and associate) shall be entitled to wear the emblem.

Section 2. Emblem for Honorary Members

Honorary members shall be entitled to wear the FCCLA pin.

Section 3. Emblem for Advisers

Advisers shall be entitled to the FCCLA pin.

Article XV Parliamentary Authority

The latest edition of Robert's Rules of Order Newly Revised, shall govern Oregon FCCLA in all cases to which they are applicable and in which they are not inconsistent with the student or corporate bylaws.

Article XVI Amendments

These bylaws shall be amended at the Annual State Leadership Conference by a two-thirds (2/3) vote of the voting delegates present and voting or by a 2/3 vote of approval by the Board of Directors and State Executive Council.

- A. The amendments may be proposed by:

- The State Executive Council
 - The Board of Directors
 - The State Adviser or their designee
 - Any local chapter in good standing
- B. Amendments must be received in the State Office ninety (90) days prior to the Annual State Leadership Conference.
- C. Amendments shall be approved by the State Adviser or their designee.
- D. Notices of the proposed amendments shall be sent to the local chapters by the State Adviser one month prior to the Annual State Leadership Conference.