Statement of Assurance

Oregon FCCLA State Leadership Conference | April 2 & 3, 2027

Advisers attending Oregon FCCLA events must review, sign, and upload this agreement as part of the registration process.

As the adviser responsible for the students attending this event, I confirm that:

- I have read and understand the Student and Chaperone Code of Conduct and, as an adviser, will always abide by this code.
- I have reviewed the Permission & Medical Release Form with my students, and I will have a completed copy of the Permission & Medical Release Form for each student attending in my possession for the duration of the above event, including travel to and from this event.
- I understand that Oregon FCCLA will not collect the individual student forms for this event and that they are to be kept in my possession.
- I understand that proper completion of the Permission & Medical Release Form provides the best protection for my students' needs and my liability during an Oregon FCCLA event.
- I understand that students attending the above event will have the opportunity to participate in activities outside of the conference facility, thus requiring walking or further public transportation. I have discussed this with the students and their parents/guardians and have also informed them of proper etiquette and safety precautions while traveling in/around metropolitan areas.
- I understand the hotel check-in is at 4:00pm, and that rooms will not be available before then.
- I have checked with my administrator and have secured authorization for my chapter to travel to this event and have reviewed all school/district policies regarding supervision of students on trips and will abide by them.
- I understand that Oregon FCCLA requires a chaperone to student ratio of 1:10 at all events.
- The responsibility for the safety of the attendees from this chapter rests with the individual signing this Statement of Assurance. The Adviser must be on-site at the event from start to finish including overnight. If the chapter participates in offsite activities/tours the adviser must provide proper chaperoning of all students (both those that remain on site and those participating in the offsite activities/tours).
- I will participate in all general sessions during the conference and fulfill my assigned responsibilities during the conference.
- I will patrol the halls (even during the day, if necessary), stay up until students and/or halls are quiet, enforce the conference Code of Conduct and Dress Code, and regularly check-in with my students.
- I will ensure that myself and chaperones assisting me will: Be 21 or older, Follow the conference Code of Conduct and Dress Code, & Act responsibly and interact appropriately with students.

I have read the above and hereby offer assurance that I understand and agree to comply with the policies stated on the Permission Forms as indicated by my signature appearing below.

FORM IS TO BE PRINTED, PHYSICALLY SIGNED, & UPLOADED. TYPED ENTRIES ARE NOT ACCEPTED.

Adviser Signature: _____

Print Adviser Name: _____

Chapter Name: _____

Date: _____